

## **TSD e-Proxy Voting Procedure**

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Shareholders who wish to grant a proxy to the Company’s independent directors through TSD e-Proxy Voting must be members of the TSD Investor Portal and have completed identity verification via NDID (National Digital ID) or ThaiID. Additionally, mutual funds managed by asset management companies and foreign juristic persons under the custody of custodians can access the system through e-Proxy Voting for Intermediaries.

The e-Proxy Voting system will be available starting from the day after the mailing of the notice of the shareholders’ meeting until 17.00 hrs. on the business day prior to the meeting date.

### **The steps for granting a proxy through the e-Proxy Voting system**

1. Log in to the TSD Investor Portal by visiting the website: <https://ivp.tsd.co.th/signin> or by scanning the following QR Code.



2. After logging into the system, select “All Menus” and choose “Other Transactions”.
3. Select the topic “e-Proxy Voting” and then choose “Entry/ Update/ Cancel”.
4. Accept the terms and conditions of the e-Proxy Voting.
5. Verify your identification information to enable the proxy and vote casting function, using the Laser Code on the back of your ID card to verify information with the Department of Provincial Administration and then click “Next”.
6. Click “OTP Request” to receive a one-time password for transaction confirmation and then click “Submit”.
7. Click to select the security item to proceed with proxy or vote casting.
8. Select the type of proxy: Form A or Form B, and then click “Next” It is recommended to select “Form B.”
9. The system will display details of shareholder entitlements and the list of proxy holders.
10. Select the independent director whom you wish to appoint as the proxy holder and then click “Next”.

11. Vote according to your preference for each agenda item, then click the “Next” button to proceed through each item. After voting on the final agenda item, a “Submit” button will appear for you to confirm your voting results.
12. The system will display the proxy form for review. You can either download the file to keep it or click the “Close” button to exit.
13. The company pays the stamp duty on behalf of shareholders who use the e-Proxy Voting service.
14. Inquiries about transactions can be made via the “Inquiry” and choose “Tracking Transaction Status” menu, then click “Search”.

### **Apply for TSD Investor Portal**

#### **Application Conditions**

- Must be an individual securities holder.
- Must have a phone number (registered in Thailand) to receive OTP via SMS.
- Must have an email address to receive the registration result and information on benefits from holding securities.

#### **Guidelines for applying to the TSD Investor Portal**

1. Register for TSD Investor Portal membership (individuals only) by visiting the website: <https://ivp.tsd.co.th/signin> or scan the following QR Code.



2. Enter your 13-digit National ID number.
  - Click “Next” to proceed.
3. Review the terms and conditions for using TSD Investor Portal
  - Check the box if you agree to the terms and conditions.
  - Click “Next” to continue.
4. Verify identity documents and take photos (for Thai shareholders using devices that support photo capture)
  - Enter Laser Code from the back of your ID card, title, first name, last name, and date of birth.

- Click “Verify information with the Department of Provincial Administration.”
  - Choose an identity verification method (Please select only 2 methods: ThaID or NDID (National Digital ID) to enable e-Proxy Voting authorization in the system):
    - Take a photo of the original ID card (front side) and a photo of the shareholder’s face holding the original ID card, then verify via ThaID, or
    - Take a photo of the original ID card (front side) and verify via NDID. You must have mobile banking from the selected bank for identity verification.  
*\*Both photos must clearly show details. Do not wear hats, sunglasses, or face masks.*
  - Click “Take Photo” and “Confirm.” If verifying via NDID, you must accept the mandatory conditions related to Relying Party (PP) membership.
  - Click “Next” to proceed.
  - Open the ThaID application or the selected bank’s application and complete identity verification according to the app’s steps.
5. Return to the TSD Investor Portal application screen and enter your registration details. Click “Check identity verification result” and then click “Next.”
- Username: The system will use your email address as the login name.
  - Password: At least 8 characters, including uppercase letters, lowercase letters, and numbers (e.g., December2021).
  - Phone number: Used to receive OTP for various transactions.
  - Click “OTP Request” to receive an OTP for registration confirmation.
  - Enter the OTP correctly.
  - Click “Next” to proceed.
6. Complete the registration
- Review the summary of your TSD Investor Portal registration details.
  - Click “Finish.”
7. TSD will notify the registration result via email and SMS as provided, within the next business day.